



FIRST THINGS FIRST

Ready for School. Set for Life.

Arizona Early Childhood Development & Health Board

November 18, 2011

Hilton Garden Inn

4000 North Central Avenue

Phoenix, Arizona 85012

12:30 p.m.

Policy and Program Committee Meeting Minutes

Members Present:	Dr. Pam Powell, Amy Corriveau, Coleen Day-Mach, Naomi Karp, Warren Kontz - Designee for Kenton Laffoon, Laurie Smith, Kim Van Pelt, Brad Willis
Members Absent:	Bill Berk, Gayle Burns, Dr. Randal Christiansen, Mary Ellen Cunningham, Julianne Hartzell, Toni Harvier, Dr. Eva Marie Shivers
Special Guests	Rose Phillips, Senior Program Manager and Melissa Speedie, Senior Program Manager, Southwest Human Development
Advisory Committee Members	Dr. Michael Kelley, Co-Chair of the Early Learning Advisory Committee Marilee Dal Pra and Coleen Day-Mach(by phone), Co-Chairs of the Family Support and Literacy Advisory Committee
FTF Staff Facilitators:	Rhian Evans Allvin, Karen Woodhouse, Dr. Ida Rose Florez, Sandy Foreman

Chair Powell called the meeting to order at approximately 12:45 p.m.

Chair Powell called for member updates.

First Things First Staff reviewed the accomplishments of the past year and provided a review of the 2012 work plan and timelines. Ms. Allvin and Dr. Florez gave an overview of the Arizona Race to the Top – Early Learning Challenge Grant Proposal submitted by the State of Arizona, through a partnership with state and local government agencies, community partners, business leaders, the philanthropic community and Tribal Governments from across Arizona.

Ms. Foreman and Member Corriveau gave an update on the Infant/Toddler Developmental Guidelines.

Ms. Phillips and Ms. Speedie of Southwest Human Development presented an overview and discussion on the Mental Health Consultation strategy, and possible recommendation for strategy name.

Chair Powell and Ms. Woodhouse presented further information on two indicators requiring further development: 1) cultural responsiveness and 2) families using quality in choosing early learning program; other recommended sub-committees or working groups. Chair Powell also gave an update on the approval and use of the School Readiness Indicators.

Chair Powell and Leslie Anderson, Facilitator reviewed the Development of Benchmarks for the School Readiness Indicators and walked the Committee through the next steps of future work on the Benchmarks.

Ms. Russell, gave an update on First Things First Tribal Affairs.

Member Karp had to leave the meeting early and the Committee meeting was adjourned due to loss of quorum.